



### Order your DVD Keepsake today!

Imagine what it's like having a digital recording of your childhood performances! Don't miss this opportunity to capture your loved one's performance today so you can share it now and in the future, with their children and grandchildren.

Parent's Name \_\_\_\_\_

E-Mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

**Please make your selection:**

May 27, 2016, 7:00pm            1 DVD \$25

May 28, 2016 1:00pm            1DVD \$25

May 28, 2016, 6:00pm            1DVD \$25

Additional single show copies    \$20

Pick-up at Ballet Center, no extra charge

Shipping to home address, \$5.00 extra charge

Total Paid: \_\_\_\_\_

**CHECKS or CREDIT CARD PAYMENT**

Make checks payable to: Ballet Center of Fort Worth

Or Pay by Credit Card:    Master Card    Visa

Card # \_\_\_\_\_ Expires: \_\_\_\_\_

Authorization Signature: \_\_\_\_\_

For assistance please contact us at 817-423-9888 or [info@balletcenterfortworth.com](mailto:info@balletcenterfortworth.com)

*Please note that all the dvd copies are tested in various players to confirm proper reading of each dvd; if you cannot read your dvd, please play it in multiple players before returning it. A replacement copy of a malfunctioning dvd will be issued within 30 days.*



## SPRING RECITAL PACKET 2016



**2016 Recital information packet item list:**

- Recital class days
- Recital schedule
- Tickets information
- Photo session information
- Hair and Make-up information
- What to bring at Recital
- Chaperone sign-up and duties
  
- Playbill Advertisement information form
- DVD order form

## Message from the Ms. Enrica Tseng

Dear Parents and Students,

Ballet Center of Fort Worth recitals will bring a unique experience to our audience; you will be able to applaud for your dancer and also observe the gradual progression of the students by age. If you have never been to Ballet Center's performance you are in for a real treat.

We want to make sure that we communicate with all of you what to expect when you are at the theatre. Please read carefully each item enclosed, and if you have any questions we are available to help.

The dress rehearsals at the theatre are *closed* to the audience and therefore only *Chaperone Moms* that have signed up to volunteer will be allowed in the dressing room areas at the time of the rehearsals. This time is very precious and many of your children will be stepping on stage for the first time. The experience needs to be about them with no distractions.

**NO FLASH PHOTOGRAPHY OR VIDEOTAPING IS ALLOWED  
AT ANY TIME DURING THE SHOWS.**

**DVD and photos of the performances will be on sale.**

## Playbill Advertisements

Please **PRINT CLEARLY** all information below

BCFW Student Name:

\_\_\_\_\_

Person/Company purchasing ad:

\_\_\_\_\_

Contact phone: \_\_\_\_\_ Contact email:

\_\_\_\_\_

|                           |          |         |      |      |
|---------------------------|----------|---------|------|------|
| Size Option (circle one): | SCRIBBLE | QUARTER |      |      |
|                           | HALF     | FULL    |      |      |
|                           |          |         | \$10 | \$30 |
|                           |          |         | \$50 | \$90 |

Payment Method: CASH CHECK CARD Amount:  
\$\_\_\_\_\_ Check# \_\_\_\_\_ Card type\_\_\_\_\_

Ad Type (circle one): TEXT only TEXT & IMAGE  
PRINT-READY

**Text:** Please print clearly! Or email to

balletcenter\_fw@yahoo.com (include BCFW student name)

## Ballet Center of Fort Worth Spring Recital

### Playbill Advertisements

We will offer the opportunity for families and friends of our students to place an advertisement in our Spring Recital playbill for a business or as a dedication or encouragement message for a dancer.

Our playbill is 5.5" x 8.5" and will be printed in beautiful full color on high-quality paper.

**ALL ADS MUST be turned in to Ballet Center of Fort Worth or e-mailed to: balletcenter\_fw@yahoo.com and paid for by Saturday, April 23**

#### **Advertisement/Dedication/Message Options:**

**Scribble – \$10** a one-line sentence  
**Quarter Page - \$30** 2.25" wide x 3.25" high  
(vertical, approx business card size)  
**Half Page - \$50** 4.5" wide x 3.25" high  
(horizontal)  
**Full Page - \$90** 4.5" wide x 7.5" high (vertical)

Layout will be determined by the playbill designer.

Order and placement of "Scribbles" will be determined by the designer.

Text only is acceptable. You may send text on the form below, or in an email, Word or PDF file. *Keep in mind that you may use colors for your text.*

Text may be combined with art or photos. If you are unable to design the ad yourself, please send instructions to the designer.

Art or photos should be emailed, and must be at least 300 dpi. Resizing and/or cropping may be done by the designer in order to fit the ad size.

Print-ready ads from individuals or businesses must be 300 dpi; jpeg format is acceptable.

**Email: balletcenter\_fw@yahoo.com**

## Recital Class Days

### Friday, May 27, 2016

#### 7:00pm

PB 4, Thursday 4:15pm

PB 4, Tuesday 4:15 PM

PB 5, Monday 4pm

PB 6, Thursday 4pm

BB 7, Monday 5pm

BB 8, Thursday 5pm

BB 9&10, Mon/Thurs

Intermediate I

Intermediate II

Mixed Intermediate

Jazz, Wednesday

Jazz (8-10) Thursday

Modern (9– Int. II)

Lyrical Monday

Tap Tuesday

Boys Class

### Saturday, May 28th, 2016

#### 1:00pm

PB 4, Tuesday 10:45am

PB 5, Wednesday 4:00pm

PB 6, Tuesday 6pm

PB 5 & 6 Friday 4:15 pm

BB 7, Wednesday 4pm

BB 8, Tuesday 5pm

BB 9&10, Wed/Sat

Intermediate III/ADV\*

Jazz, Tuesday\*\*\*

Modern, Thursday\*\*

Lyrical, Wednesday

Character

Competition team

\*Arden, Giselle, Rachel, Amelia, Isa D., Ariana, Emma, Kaylea, McLaine, Sofia M., Ciara, Sofia W.

\*\*Giselle, Rachel, Amelia, Isa D., Ariana, Emma, McLaine, Ciara, Sofia W.

\*\*\*Giselle, Andrew, Ariana, Emma, Kaylea, McLaine, Sofia M., Sofia W.

## Recital Class Days

**Saturday, May 28, 2015 6 pm**

PB 4, Saturday 9:30

PB 5&6, Saturday 10:15

Basic Ballet 7 &8 , Friday 4:15

Basic Ballet 7&8, Saturday 9:45

Basic Ballet 9 & 10 Tues/Fri

Tap, Saturday

Intermediate III-Adv \*

Jazz, Tuesday \*\*

Modern, Thursday \*\*\*

Pas de Deux, Friday

\*Mickayla, Cayce, Haley, Rebekah, Maria, Alexis, Isa M., Angel, Anastacia, Jacey, Sofia Y.

\*\* Mickayla, Cayce, Maria, Alexis, Isa M., Angel, Anastacia, Jacey, Sofia Y.

\*\*\* Mickayla, Andrew, Rebekah, Cayce, Maria, Alexis, Isa M., Angel, Anastacia, Jacey, Sofia Y.

## Chaperone sign-up

### Chaperone Information—Recital 2016

#### Responsibilities:

- Must be available for both dress rehearsal and recital
- Stay with the younger children in the dressing room and backstage area.
- Help the children change costumes, and keep them quietly occupied during the downtime.
- Please realize that you **WILL NOT** be able to watch from the audience, but from the wings of the stage.
- We need you to stay with your group of kids until the parents have picked them up.
- If you have any questions or concerns, feel free to ask Ms. Colleen, Ms. Lesley and Ms. Monica, or Ms. Lisa

#### Mandatory Meeting Dates:

***Saturday May 14th or May 21st from 11:30-12:00am***

If you sign up as a chaperone it is mandatory that you attend one of the meetings

#### Sign Up: Located on [SignUpGenius.com](http://SignUpGenius.com)

Here is a partial list of some things that you might like to bring for the Dress Rehearsal and Recital. Please feel free to bring other items that you might need.

- A blanket or large towel for the kids to sit on. There won't be enough seats for the younger kids
- Books or stickers, crayons and paper, nothing too messy.

## What to bring at Recital

### Check list for make-up (ages 7 and up)

- foundation
- setting power
- blush/contour
- eyeliner
- eye shadow
- Mascara
- false eyelashes (Intermediate II and up only)
- lipstick

### Check list for stitch kit (Intermediate I and up)

- small black, white and pink thread, and needle (Bunheads Stitch Kit is good)
- small scissors
- lighter for burning edges of ribbon
- small seam ripper

## Recital Schedule

### 2015 Spring Recital at

#### May 27, 2016 @7:00pm

4:00 pm Check-in starts at Truett Auditorium for **all groups in evening recital**: Please arrive with hair and make-up ready, in class leotard and tights. Bring your shoes and costumes.

4:00-4:30 pm spacing for pas de deux and solos

4:30-5:00pm spacing for Int. I and Int. II

5:00pm Dress rehearsal begins: Chaperons please check program order and take your group to the stage area, at least 2 dances prior your group.

6:30pm Dress rehearsal ends: Chaperone take care of your group.

7:00pm Spring Recital begins: Chaperone take your group to the stage at least two dances prior your group.

8:30pm Spring Recital ends: Parents you may pick up your child at this point in the designated area.

## Recital Schedule

**May 28, 2016 @1:00pm**

9:00am Check-in starts at the Truett Auditorium Intermediate levels): Please arrive with hair and make-up ready, class leotard and tights. Bring your shoes and costumes.

10:00am Check-in starts at the Truett Auditorium (ages 4-10)): Please arrive with hair and make-up ready, in class leotard and tights. Bring your shoes and costumes.

10:00-11:00 Spacing for Intermediate levels, pas de deux and solos

11:00pm Dress rehearsal begins: Chaperone please check program order and take your group to the stage area, at least 2 dances prior your group.

12:30pm Dress rehearsal ends: Chaperone take care of your group.

1:00pm Spring Recital begins: Chaperone take your group to the stage at least two dances prior your group.

2:30pm Spring Recital ends: Parents you may pick up your child at this point in the designated area.

## What to bring at Recital

### Check List for Dance Bag

- pointe shoes, ballet flats, tap shoes, jazz shoes, character shoes
- costume (s) for each class
- tights (2 pair)
- nude leotard (ages 9 and up)
- class leotard
- class skirt (ages 9 and up)
- warm-ups (cover up for younger students)
- hair spray
- brush/comb
- bobby pins
- hair nets
- water
- snacks
- false eyelashes (Intermediate II and up only)
- lipstick

## Hair and make-up

### Hair and make-up

- For the youngest ages such as 3-4 and 5-6. Please keep make-up very light (or no make-up if preferred).
- Eye shadow may be a light brown or natural color. **NO** blues or greens, please. Eyeliner may be used across the upper eyelid. **NO** “wings” for the younger girls.
- Lipstick should be soft, reddish-brown as well as the blush. No bright red on the younger children please.
- Absolutely no jewelry of any kind!! Please remove all stud earrings, rings, necklaces, watches and bracelets. If ears have been newly pierced, please cover the studs with small round band-aids.
- Hair must be worn in a tight bun; if the hair is too short make sure to pull it back from the face and hair spray it down.
- Other hair styles may be worn depending on teacher’s request.
- Make sure to bring extra hair pins and ponytail holders

### Dress Code

- For the first dance of the recital each student needs to be ready in the **class attire**. If you have questions on your child’s attire please consult with Ms. Lesley, Ms. Renee, or Ms. Colleen at the reception desk.
- Please bring the costume or costumes for their dance piece/pieces

## Recital Schedule

### May 28, 2016 @6:00pm

3:00 pm Check-in starts at the Truett Auditorium for **all groups in evening recital**: Please arrive with hair and make-up ready, in class leotard and tights. Bring your shoes and costumes.

4:00pm Dress rehearsal begins: Chaperons please check program order and take your group to the stage area, at least 2 dances prior your group.

5:30pm Dress rehearsal ends: Chaperone take care of your group.

6:00pm Spring Recital begins: Chaperone take your group to the stage at least two dances prior your group.

7:30pm Spring Recital ends: Parents you may pick up your child at this point in the designated area.

## Recital Tickets

### Ticket to Spring Recitals

**One Show Pass \$10 per person**

**Two Show Pass \$16 per person**

**Three Show Pass \$24 per person**

Recital tickets will be on sale at BCFW studio only starting on **from April 4<sup>th</sup>**.

Tickets are sold **ONLY** at BCFW studio, may be purchased over the phone by calling 817.423.9888. Visa, MasterCard, Checks, and Cash accepted.

No ticket sales at the theater box office.



## Photo Shoot Information

### **Ballet Center of Fort Worth Recital Costume Photo Shoot**



We are excited to be able to offer this year a Recital Costume photo shoot per request of many parents and students. Each photo shoot will take *about 20 minutes*. The cost of the photo shoot is \$75 and will include:

- Sitting fee for *20 minutes session*;
- CD with 6 images on high resolution from the shoot. The images can be printed at the lab of your choice (not included);
- Assistance by a teacher for dance poses.

The following are the days that we will be offering the photo shoot at the studio, please check your email for a SignUpGenius link for the day and time of your choice.

Saturday, May 7, 2016

Saturday, May 14, 2016

Saturday, May 21, 2016

Please make sure to bring your recital costumes, to have your hair done in a bun and a light street make-up.